

29 Aug tot 1 Sept 2024



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Address: R102, Old Airport Rd, George

<u>FOR OFFICE USE ONLY</u>	<u>NOTES:</u>
Date received: _____ Payment received: _____ Stall nr. _____	

**EVENT DATES: 29 August 2024 – 1 September 2024**

## **STALLHOLDER APPLICATION FORM**

### **OVERVIEW**

Herewith is the Application form and the General rules and information regarding the George Agricultural Show for 2024. This document consists of 5 pages, all of which must be completed, signed, and sent back to:

[2024@georgelandbouskou.co.za](mailto:2024@georgelandbouskou.co.za)

### **GENERAL INFORMATION**

*THE ALLOTMENT OF STALLS WILL NOT BE MADE ON A "FIRST COME – FIRST SERVED" BASIS. IT WILL BE A DECISION BY THE ORGANIZERS' WHICH WILL BE FINAL AND NO DISCUSSION WILL BE ENTERED INTO.*

- **PLEASE NOTE THIS YEAR'S SHOW PERIOD IS 4 DAYS AND NOT 3 DAYS AS PREVIOUS YEARS. BY SIGNING THIS APPLICATION FORM YOU AGREE TO ATTEND THE WHOLE PERIOD.**
- **CLOSING DATE** for Applications: **30 April 2024.**
- We have been inundated with stall application enquiries and will therefore implement a strict application process for the 2024 show.
- **VERY IMPORTANT:** This application form does not guarantee a stall space at the George Agricultural Show.
- **ALL EXHIBITORS** (old and new) must follow the application process to be considered for a stall.
- The contact person is the link between you and the George Agricultural Show and must be easily accessible.
- The George Agricultural Show communicates electronically and therefore it will speed up the process if the contact person has an e-mail address and WhatsApp number.
- Enquiries can be made during office hours at 044 873 4165.
- Special selection of stalls will take place after the closing date and applicants will be notified in due course if their application was successful.
- You will receive your approved letter from the Show by: **31 May 2024**
- It is the responsibility of the stallholder to enquire about the applications if no correspondence is received by: **30 June 2024.**
- No stall fees are to be paid before you receive an invoice from us and not later than the due date on the invoice. **(Fees not received by the due date will result in forfeit of opportunity to exhibit)**
- Tables, chairs, and structures are not supplied, but tables and chairs can be rented from the show supplier.

I, the undersigned, have read all CONTENT of this document and understand the condition as set out therein. I will not hold the George Show Grounds, The Outeniqua Show Society, the organizers of the George Agricultural Show, their employees, or agents, liable for any claim of any type of damage, either direct or indirect, as a result of theft, injury, fire, or any other possible cause incurred during my time at the show.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

(All five pages of the COMPLETED & SIGNED FORM must reach us BEFORE 30 APRIL 2024)

**Name of Company (For invoice):**

Exhibition Name (if different): \_\_\_\_\_  
VAT No.: \_\_\_\_\_  
Postal Address \_\_\_\_\_

**Contact Details:**

Name & Surname: \_\_\_\_\_  
Postal Address: \_\_\_\_\_  
Landline No.: \_\_\_\_\_  
Email Address: \_\_\_\_\_

**Categories – specify your category.**

- |  |  |
|--|--|
| <input type="checkbox"/> Eco-friendly, Garden, Landscape, Solar Water Solutions      | <input type="checkbox"/> Clothing, Shoes, Jackets Accessories, Handbags, Hair & Beauty |
| <input type="checkbox"/> Hitech, Audio, Electronics, Equipment, Cellular, Technology | <input type="checkbox"/> Outdoor, Camping, DIY   |
| <input type="checkbox"/> Home décor, Kitchen, Bathroom, Bedroom, Furniture, Art      | <input type="checkbox"/> Kiddies Zone  |
| <input type="checkbox"/> Motor, Motor Accessories                                    | <input type="checkbox"/> Eatery, Drinks, Coffee  |
| <input type="checkbox"/> Virtual, Computer Gaming                                    | <input type="checkbox"/> Other   |

Please list ALL products and/or services to be exhibited (Items not specified here, will not be allowed)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date



## EXHIBITION AREA

PLEASE MARK YOUR CHOICE WITH X or NUMBER (If you apply for more stalls and electric plugs)

STALL AREA	SIZE	TARIFF EX VAT	16 Amp/plug	3-PHASE	TOTAL
MAIN EXHIBITION AREA (Indoor) Stall nr. 1-14,16,17,19-38,41-45, 48-52, and 55-60 Stall nr 15 and 18 Stall nrs 39,40,46,47,53 and 54 (Corners) (Trading from two sides.)	<input type="checkbox"/>	3m X 3m	R2 000.00	R400.00 <input type="checkbox"/>	Not available
	<input type="checkbox"/>	5m X 7m	R3 500.00	R400.00 <input type="checkbox"/>	
	<input type="checkbox"/>	3m X 3m	R2 500.00	R400.00 <input type="checkbox"/>	
OUTSIDE FOOD Main Food Court (limited space)	<input type="checkbox"/>	6m X 6m	R3 300.00	R400.00 <input type="checkbox"/>	R650.00 <input type="checkbox"/>
OUTSIDE FOOD General	<input type="checkbox"/>	6m x 6m	R2 800.00	R400.00 <input type="checkbox"/>	R650.00 <input type="checkbox"/>
OUTSIDE GENERAL	<input type="checkbox"/>	6m x 6m	R2 000.00	R400.00 <input type="checkbox"/>	R650.00 <input type="checkbox"/>
INSIDE GENERAL	<input type="checkbox"/>	3M X 6M	R2 800.00	R400.00 <input type="checkbox"/>	Not available
OUTSIDE CAR DEALERS	<input type="checkbox"/>	±20m x 15m	R3 000.00	R400.00 <input type="checkbox"/>	Not available
OUTSIDE B Industrial & Agricultural	<input type="checkbox"/>	±20m x 15m	R3 000.00	R400.00 <input type="checkbox"/>	R650.00 <input type="checkbox"/>
OUTSIDE C Industrial & Agricultural	<input type="checkbox"/>	±10m x 10m	R2 400.00	R400.00 <input type="checkbox"/>	R650.00 <input type="checkbox"/>
CATTLE TENT	<input type="checkbox"/>	3m x 3m	R2 000.00	R400.00 <input type="checkbox"/>	R650.00 <input type="checkbox"/>
CHEESE & WINE	<input type="checkbox"/>	3m x 3m	R3 000.00	R400.00 <input type="checkbox"/>	Not available
<b>TOTAL</b>					R

Stalls are to be paid in full by the due date as stated on the invoice received.

### GUIDELINES FOR STALL HOLDERS

1. Stallholders must have a fitness certificate. (Food Certificates)
2. Food stalls where gas is used must have a valid gas certificate.
3. Only 2 x 19kg gas bottles are allowed per stall per site.
4. Stall holders must own a serviceable fire extinguisher.
5. Stalls that have items that are fried in oil must have a "Fire Blanket".
6. **NO OPEN FIRE** is allowed.
7. See also hygiene guidelines for food stalls.
8. Containers in which fire is made may not stand directly on the grass.
9. Cables should be buried, especially where pedestrians or vehicles must move.
10. **STALLHOLDERS MAY NOT SLEEP AT THE STALL. NO EXCEPTIONS WILL BE MADE.**
11. **NO PETS ARE ALLOWED, ONLY GUIDE ANIMALS WILL BE ALLOWED WITH VALID IDENTIFICATIONS.**
12. **NO VEHICLES PARKING INSIDE THE EXHIBITION AREA.**

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date



## GENERAL RULES AND INFO

### IT IS VERY IMPORTANT THAT STALL OWNERS HAND THIS INFORMATION OVER TO THEIR REPRESENTATIVES AND WORKERS

1. Exhibitions can be erected from Tuesday, 27<sup>th</sup> August 2024, and MUST be in place by 19:00 on Wednesday, 28<sup>th</sup> August 2024. NO exhibitions may be erected after the Show has commenced on Thursday and NO exhibitors may pack up their stalls before Sunday 15:00
2. Exhibitors'/entrance permits (**Only 2-weekend tickets**) will be emailed to the email address provided on the application form by the service provider. Any additional entry tickets can be bought online from the service provider.
3. ***If a booking is cancelled, any payments made will be forfeited.***
4. We cannot give a sole right for a specific product.
5. All exhibitors selling food on the premises, need to be in possession of legal certificates regarding the health and safety rules as stipulated by the Garden Route District Municipality.
6. It is against the law to sell or supply liquor to persons under the age of 18. The following notice must be visible at the wine stalls. "NO ALCOHOL WILL BE SERVED TO PERSONS UNDER THE AGE OF 18 YEARS. Please have your ID readily available."
7. **Exhibitors will not be allowed to transfer or sub-let a site allocated to him/her, or a part thereof, to any other person.**
8. **Trading hours:** Thursday – Saturday from 09:00 till 21:00 and Sunday from 09:00 till 15:00. That is also the time for opening and closing of the halls and tents, but outside stalls may still do business after 21:00. Food Stalls must trade until at least 22:00 on Friday and Saturday. No Stall will be allowed to pack up before Sunday 15:00.
9. **Stalls must be always manned during trading hours. This includes all stalls, whether Industrial Stalls, Car dealers, Outside or Inside Stalls.**
10. NO movement of vehicles will be allowed on the terrain during trading hours. (08:30 till 22:00)
11. The stall fees **exclude electricity** (Please indicate/ mark on your application form,) Your invoice will include your application fee and the electricity fee that was applied for.
12. If you use electricity and did not apply for any, a fine of R1000 will be levied.
13. We do not supply any extension cords, please remember to bring your own. All joints must be safe and watertight, please cover it with plastic or waterproof material.
14. Exhibitions and goods must be placed in such a position that it will not impede on the light or view on open spaces or the walkways or any other way that it will affect other exhibitors.
15. Exhibitions must be neat and attractive with free and safe access for the public. Stalls must always be clean and neat.

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Signature of Applicant

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Date



16. Certificates as well as a prize are awarded for the best stall in each category and will be handed over on Sunday morning during an exhibitor breakfast and prize giving. There will be certain criteria that the committee will look at when judging stalls. A list of the criteria can be asked from the show office.
17. Exhibitors will not be allowed to distribute pamphlets or any other information material on the terrain or parking area, this will only be allowed on their allocated site. Exhibitors may however on request at the show office have their products advertised on our PA system.
18. **NO** items other than that specified on the application form will be allowed on the site.
19. Food stalls please consider other food stalls and not sell the same items, as this will influence your application approval.
20. Dangerous articles, specifically of explosive nature, **will not be allowed**. The Show Society reserves the right to remove any articles which are of an obnoxious nature. **NB. NO BB guns, laser torches, crackers, fireworks, or smoke-/stink bombs may be sold on the terrain.**
21. There will be strict overhead security right through the run of the festival, but each exhibitor is responsible for the security at his stall and the Show Society will not be held responsible for any damage in which way whatsoever.
22. All machinery in motion must be railed off in such a way as to protect the public and others from injury and to the satisfaction of the Committee.
23. Each exhibitor (individuals as well as companies) exhibits at his own risk. It is a condition that he/she indemnifies the Show Society including legal steps because of any injury or accident caused by his/her machinery or any other article on the show, or because of any action that may be necessary to adhere to the Regulations.
24. The Show Society reserves the right to make any changes to the site plan as they see fit.
25. A credit/debit card facility is made available at the show office to all exhibitors. A small levy will be charged on transactions.
26. Agreements with sponsors sometimes lead to the regulation by the Outeniqua Show Society to allow only products of our sponsors, especially in the food stall section. These agreements will be communicated with exhibitors the moment they arise.
27. Exhibitors are requested to remove their exhibits/material on exhibition from Monday, 2<sup>nd</sup> September 2024 at 07:30 and before 17:00 on Tuesday, 3<sup>rd</sup> September 2024.
28. Please note due to security reasons **NO exhibitor will be allowed to sleep on the premises at their stall. Keep an eye on our website for overnight sleeping facilities.**

**I, the undersigned, have read the 5 pages of this document and understand the conditions as set out therein. I will not hold the George Show Grounds, The Outeniqua Show Society, or the organizers of the George Agricultural Show and their employees and agents, liable for any type of damage, either direct or indirect, because of theft, injury, fire, or any other possible cause incurred during my time at the show.**

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Signature of Applicant

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Date

